

The following are the minutes of the CEHS Technology Committee held on May 14, 2003. Meeting was called to order at 11:03 a.m. by chair Maggie Veres.

Members present included: Maggie Veres, Chairperson (EDL), Becky Bower, Chair-Elect (HPR), Roger Carlsen (EDL), Anne Carone (ERC), Mary Clem (CaTS), Ron Helms (TED), Terri Klaus (CTL), Chris Murphy (SS), Marilyn Pickett (HS), Kathryn Reynolds (Dunbar Library), and Jonathan Smith (DO).

MOTION TO APPROVE 04-09-03 MINUTES AS AMMENDED: Helms/Smith – passed.

ASSOCIATE DEAN'S REPORT – no report.

#### SPECIAL ORDERS:

- **By-Laws** – Veres presented our guidelines and committee structure to the Faculty Senate. She reported that we are not in compliance with the college by-laws. Chair Veres and Chair-Elect Bower will follow up with this issue.
- **ElementK** – Veres reported that Carlsen has keys to give everyone on the committee access to two of the ElementK modules. Also Carlsen has a link on his web site providing access to a productivity module.

#### UNFINISHED BUSINESS:

- **Laptop Insurance** – Carone has talked to the Dean's Cabinet on this issue. She also talked to Mathies who will present this issue at the university technology committee. She is waiting for a response.

NEW BUSINESS: None.

#### DEPARTMENT ANNOUNCEMENTS/REPORTS:

- **Dean's Office** – Smith reported that they are slowly replacing computers via the faculty initiative. Veres discussed issues with the Allyn 255 lab in terms of outdated software and launchers. Smith responded that they are looking into the feasibility of regular maintenance on that lab. Updates will occur once OS X has been installed. Smith also reported Mathies is collecting technology surveys.
- **ERC** – Carone reported that the ibooks now have external floppy disc drives that can be signed out with the carts. She reported that faculty need to specifically request these. Another concern has been raised regarding adjunct faculty using the carts and where to store them. Carone reported that some rooms have designated for after-hours storage and when adjuncts pick up the cart they can sign out a key to one of these rooms.
- **HS** – Pickett reported that faculty members are gradually receiving updated computers.
- **TED** – Helms reported that he has specified on his class syllabi that students must turn off cell phones during class. He complimented Veres on her teaching of EDT 327. With the restructuring of classes from three to four hours, some classes such as 327 and 622 may unfortunately be assimilated. Helms also reported that the on/off button on the LCD projector in 225 has been destroyed. This comes back to the issue of students fiddling with equipment in the classrooms and how we can secure the technology. This continues to be an on-going issue.
- **SS** – Murphy reported some concerns with the wireless technology. Student Services is "dead space". He questioned whether this is an internal issue or a CaTS issue. He also informed Clem that he has lost the ability to access the SIS system from home. Clem commented that they are addressing this issue and hope for resolution by July.
- **EDL** – Carlsen reported he is unable to give the committee members for all the ElementK modules. However, he did provide keys for the leadership and business modules to committee members present. He also reported that EDT courses offered off campus would require an infrastructure guarantee. Helms asked about the validity of publishing online. Carlsen reported that an online journal is considered to be valid if the journal can be accessed online versus on someone's server.
- **Dunbar Library** – Reynolds reported many of the statewide consortiums are combining efforts and resources (see OhioLINK Update distributed during today's meeting). Veres questioned what is going on with the "Draft Statement of Work" recently released by the U.S. Department of Education concerning revisions to the Educational Resources Information Center (ERIC). Reynolds said that the proposed

changes to ERIC would significantly alter the current system in ways that would greatly reduce its value to many users. Now on the chopping block: the 16 ERIC Clearinghouses, AskERIC services, ERIC Digests, bibliographies, and other publications, and over half the journal coverage ERIC currently provides. Much of its quality control, along with the ERIC we know today, would be gone if these changes are implemented. Reynolds will keep CEHS informed.

- **CaTS** – Clem reported that information regarding lab updates would be emailed to faculty shortly. Windows lab will be upgraded to Windows XP and will supporting Internet Explorer 6 SP2. In addition, the Windows Media player component of Windows will be upgraded to version 9. Media Player 9 would be complimented by Real Player 8 and Quicktime 6.1. In Mac labs, machines will be upgraded to OS X and there will be no support for classic OS 9. The 032 and 058 Mac labs will be combined. If installing any software in the labs, faculty need to contact CaTS first so they can examine the applications. If anyone is using the shared areas, CaTS keeps one year of data but it is “read only” for the students. This area is updated quarterly. There will be no connectivity between 7 a.m. and 1p.m. on Sunday, June 1, 2003. Web CT (Wisdom) will be down from 7 a.m. – 10 a.m. The director of technology from Chaminade-Julienne High School contacted CaTS to find out what technology applications their students should be competent in as in-coming WSU students. Clem discussed this issue extensively with him and emphasized the need for distance learning connectivity with WSU.
- **CTL** – Klaus reported her department is working on a “definition” of distance learning. Currently classes cannot be “tagged “ as DL because the definition does not exist. This definition will be presented to Bill Rickert and Adrienne Corbett. Vice President Moore was reluctant to create a definition in case the legislature develops a definition that is linked to subsidization. She reported she was a member of a statewide taskforce for Ohio Commons (Ohio Link, OLN, OSC, and Oarnet) for Digital Education (OCDE) and charged with looking at courseware solutions. The Taskforce just produced a final report and is available through Terri Klaus, if you are interested. DL students are having a problem with Broadband. CTL plans to identify the issues, brainstorm solutions, and produce written suggestions for students in classes using this application.
- **HPR** – Bower had no report.

MOTION TO ADJOURN: Reynolds/Helms – passed.

Meeting was adjourned at 12:30 p.m.

These minutes by my hand this the fourteenth day of May 2003

Becky Bower  
Chairperson Elect