

CEHS TECHNOLOGY COMMITTEE

May 8, 2002

Chairperson Doris Johnson called the meeting to order.

Committee Members Present: Jan LaForge, Bonnie Mathies, Maggie Veres, Mary Clem, Becky Bower, Kevin Watson, Jamise Sullivan (Mary Jane Walling), Doris Johnson, Marilyn Pickett, Roger Carlsen, Valerie Doll, Jonathan Smith, Jeff Dabney, Chris Murphy

Associate Dean's Report (Bonnie Mathies)

- ◆ New computers have arrived and are being deployed. Jeff will contact recipients before installing the new equipment. If anyone needs a list of persons receiving new equipment, Bonnie will supply one.
- ◆ The wireless protocol for the college will be sent out as soon as it is finalized.
- ◆ House Bill requests should be presented to the Chairs for prioritizing. Remember, requests must benefit students.

Special Orders

- ◆ Kevin Watson and Jan LaForge are on the committee charged with examining and recommending compensation in the AAUP contract in regards to IVDL and On-Line courses. The committee has examined other university contracts and is in the process of developing a proposal.
- ◆ Student evaluations are also being adjusted to make them more applicable to On-Line courses.
- ◆ Becky Bower reviewed the Wednesday schedules to see if there would be a common meeting time for the committee. It was recommended to keep the meeting on the second Wednesday. There were too many conflicts in trying to change the date.

Unfinished Business

- ◆ Adjustments have been made in the proposed Bylaws. Changes will be made and forwarded to committee members for consideration and voting at the fall meeting. Chris Murphy moved to distribute the Bylaws to members with the adjustments. Becky Bower seconded.

New Business

- ◆ Chris Murphy nominated Maggie Veres for Chairperson and Becky Bower as Chair Elect. Roger Carlsen seconded.
- ◆ Next year's Chairperson will be Maggie Veres. Chair-elect will be Becky Bowers.

Department Announcements

- ◆ Marilyn Pickett inquired as to the status of the adaptive lab. A larger facility is needed to make the lab useable.
- ◆ Valerie Doll initiated a discussion about the lack of standards for distance education. Baseline quality indicators need to be defined. It was suggested that this committee be an advisor to Valerie for input on the Dean's Council.
- ◆ Maggie Veres reported on the MIMIC conference in Cleveland. As guests of MIMIC, Maggie, Roger Carlsen and two grad students from EDT presented at the conference. The presentation covered the experiences of the group while attending the SITE conference in Nashville in March. The presentation was well received.

- ◆ Jonathan Smith reported that the new computers are being installed.
- ◆ Roger Carlsen will be presenting in Colorado about Using, Moderating, and Leading On-Line Groups.
- ◆ Jeff Dabney announced this is appreciation week for student tech assistants. A draft of the wireless policy has been given to Bonnie Mathies. He is in the process of redesigning the college web pages. He has met with departments to get their input. In order to assure continuity across the web, he would like to have an advisory board. Jeff Dabney moved that an advisory committee be formed. Roger Carlsen seconded. Jeff Dabney, Valerie Doll, Roger Carlsen, Chris Murphy, Maggie, Jonathan, Mary Clem, and Doris Johnson volunteered to be on the committee.
- ◆ Mary Clem reported for CTL and Cats.
- ◆ CTL reported that the distance-learning plan is moving ahead. There were over 700 packets given out for spring quarter. A new WebCT server is being set up. This addition should improve the interaction with student records.
- ◆ CaTs is opening a mega-lab with 60 machines. They are going to tear down a wall for this. Millet will have 12 labs and a help desk.
- ◆ Over 2000 connectivity CDs have been ordered for next fall. They have tutorials on them as well as the needed software for connecting to the network. Orientation will be continued in the fall.
- ◆ COLA has asked for assistance with their students in knowledge of the network.
- ◆ File Management Workshops will be offered to new employees
- ◆ CaTs is in the process of changing their web pages. Sean Kleyfield is the Web Coordinator for university.
- ◆ Becky Bower reported that the syllabi for all the basic instructional classes have been put on line. This saved printing costs and was received positively by students.
- ◆ Jamise Sullivan announced the PFE website has been redone. All field experience applications are now on-line. Evaluations are also being revised.
- ◆ Doris Johnson moved that the 255 lab be closed 15 minutes before classes to allow for teacher prep. The motion died due to lack of second. It was suggested that the lab assistants ask those not in class to leave.

Meeting adjourned at 12:50 P.M. Next Meeting- September 11, 2002.

Respectfully submitted,
Maggie Veres